

Investigator Dashboard Instruction Guide:

1. [Access the Investigator Dashboard](https://ctas.app.emory.edu) or type <http://ctas.app.emory.edu> into a browser.
 - a. Log-in with your Emory University NetID & Password*

***Please note:** If you have a sponsored account (non-Emory University user account), you will not be able to view Investigator Dashboard data due to the privacy policies of the Office for Clinical Research. For additional help, email MYRESEARCHNAVIGATOR@listserv.cc.emory.edu. Responses sent within 24 hours.

How to Search the Dashboard

View the Investigator Dashboard based on:

1. Status
2. Elapsed Time in Days

Click the button in top left corner to toggle between “**Status**” and “**Elapsed Time in Days**” dashboards.

Investigator Dashboard View #1: Status

Search Studies

Switch to Elapsed Time in Days

Full Study Title	IRB No.	Investigator	RAS Unit	EPEX No.	Status	Federal	RAS	OCR	OTT	OSP	IRB	Winship	View Details
Enter Full Study Title...	Enter IRB No...	Sherry D. Coleman											

No Results

Investigator Dashboard View #2: Elapsed Time in Days

Search Studies

Switch to Statuses

Full Study Title	IRB No.	Investigator	OCR Received to EPEX Approval	OTT Received to Neg Comp	OTT Neg Comp to eNOA	OSP Rpt to OSP Signed/Sent to Sponsor	OSP Signed/Sent to Sponsor to Award	EPEX Received to eNOA	eNOA to FPV	IRB Received to IRB Approval	IRB Approval to FPV	View Details
Enter Full Study Title...	Enter IRB No...	Sherry D. Coleman										

No Results

Search and/or filter list of studies by:

1. Full Study Title
2. IRB No.
3. Investigator (First Name, Last Name)

How to View Protocol Details/Milestones

This view provides the Investigator with a list of studies monitored by the Clinical Research Navigator.



- Click **View Details** at the end of desired row.*
 - Completed** status indicates:
 - All department milestones met
 - eNOA generated
 - First subject visit milestone occurred



*If you cannot see the **View Details** column, click **Scroll** to advance page to the right.

Investigator Dashboard View #1: Status

https://ctas.app.emory.edu

Search Studies

Switch to Elapsed Time in Days

Full Study Title	IRB No.	Investigator	RAS Unit	EPEX No.	Status	Federal	RAS	OCR	OTT	OSP	IRB	Winship	View Details
[Redacted]	STUDY000	[Redacted]	DOM	[Redacted]	Completed	Non-Federal	Completed	Completed	Completed	NA	Completed	Completed	+
[Redacted]	STUDY000	[Redacted]	DOM	[Redacted]	Completed	Federal	Completed	Completed	Completed	NA	Completed	Completed	+
[Redacted]	STUDY000	[Redacted]	DOM	[Redacted]	Completed	Federal	Completed	Completed	Completed	NA	Completed	Completed	+
[Redacted]	STUDY000	[Redacted]	DOM	[Redacted]	Completed	Non-Federal	Completed	Completed	Completed	NA	Completed	Pending	+
[Redacted]	STUDY000	[Redacted]	DOM	[Redacted]	Withdrawn	Federal	Withdrawn	Completed	NA	Withdrawn	Withdrawn	Withdrawn	+
[Redacted]	STUDY000	[Redacted]	DOM	[Redacted]	Pending	Federal	Not Started	At Risk	NA	Not Started	Overdue	Not Started	+
[Redacted]	STUDY000	[Redacted]	DOM	[Redacted]	Pending	Federal	Not Started	At Risk	NA	Not Started	Overdue	Not Started	+

Investigator Dashboard View #2: Elapsed Time in Days

https://ctas.app.emory.edu

Search Studies

Switch to Statuses

Full Study Title	IRB No.	Investigator	OCR Received to EPEX Approval	OTT Received to Neg Comp	OTT Neg Comp to eNOA	OSP Rpt to OSP Signed/Sent to Sponsor	OSP Signed/Sent to Sponsor to Award	EPEX Received to eNOA	eNOA to FFFV	IRB Received to IRB Approval	IRB Approval to FFFV	View Details
[Redacted]	[Redacted]	[Redacted]	65.0	78.0								+
[Redacted]	[Redacted]	[Redacted]	5.0	23.0	4.0			495.0	24.0	20.0	24.0	+
[Redacted]	[Redacted]	[Redacted]	10.0	23.0	4.0			271.0	56.0	20.0	61.0	+
[Redacted]	[Redacted]	[Redacted]	58.0	9.0	75.0			84.0		52.0		+
[Redacted]	[Redacted]	[Redacted]	0.0									+
[Redacted]	[Redacted]	[Redacted]	0.0									+
[Redacted]	[Redacted]	[Redacted]	0.0							44.0		+