

## **TL1 Application Instructions**

### **Deadline: March 15, 2010**

Application for the TL1 program includes the following components that should be submitted electronically by emailing to Cheryl Sroka ([csroka@emory.edu](mailto:csroka@emory.edu)).

- 1) A cover sheet <http://www.actsi.org/areas/retcd/documents/CoverSheetforTL1Application.pdf>
- 2) A 1-2 page personal statement to include background and career goals, including how this program will enhance career development;
- 3) Curriculum Vitae of the Trainee (NIH style biosketch)
- 4) A brief (e.g., 2-4 page) outline of the research project that will serve as the thesis project (or dissertation project in the case of PhD/MSCR applicants) that includes information on background/introduction, hypothesis/specific aims, proposed research methods and study population, and a description of the mentoring team
- 5) The NIH-style biosketch of the proposed Lead Mentor
- 6) NIH-style biosketch of co-mentors or Advisory Committee member(s).
- 7) Three letters of recommendation including a letter from the trainee's proposed faculty Lead Mentor, another member of the proposed mentoring team and an additional letter of recommendation from the candidate's Division Director or Chair (or Dean of Students). The letters of recommendation should be sent by email to Cheryl Sroka ([csroka@emory.edu](mailto:csroka@emory.edu)) directly from the person writing the letter.

A TL1 Subcommittee of the RETCD Executive Committee will review all applications and make decisions on acceptance to the program, based on the following criteria: 1) potential of the medical student to subsequently pursue a career in clinical investigation; 2) experience of the Lead Mentor and mentoring team (lead mentor must be a federally funded (e.g., NIH and/or CDC) investigator for clinical and/or translational research); 3) multidisciplinary aspects of the research project and the mentoring team (e.g. mentoring advisory team includes a member from MSM and/or Georgia Tech); 4) letter of recommendation from the Dean of Students (Dr. Eley) or Associate Dean of Admissions (Dr. Schwartz) and other letters of support; and 5) the availability of funding.

#### **Questions:**

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**More information about the research education, training and career development programs supported by ACTSI is available at our website: [www.actsi.org/RETCD](http://www.actsi.org/RETCD)**